



USIHC Display Use Agreement

The USIHC 10x10 pop-up display is available for use by individual members and Regional Clubs of the United States Icelandic Horse Congress. The equipment is limited, therefore subject to availability.

Use Period:

The use period begins on the date (_____) the display is delivered to a carrier for shipment to the User and ends on the date (_____) it is delivered by the User to a carrier for shipment to the next location.

Use Requirements:

The User is fully responsible for the following:

- a) Acceptance of the display from the carrier at his/her address.
- b) Reading the set-up instructions in the shipping case. A practice set-up is strongly encouraged.
- c) Accompanying the display to the event, as well as setting up the display at the beginning of the event and breaking it down at the end of the event.
- d) Arranging the shipping of the display to (_____) by the date required (_____).
- e) The User must be a USIHC member in good standing.
- f) The User shall accept any literature from USIHC members and place said literature in the display for the event.
- g) The User shall provide the following information along with this agreement **no later than 30 days before the event**, so that the event information can be added to the Calendar of Events on the USIHC website:
 - 1) Name of event.
 - 2) Dates and hours of operation of the event.
 - 3) Location (full address of event).
 - 4) A contact email or phone number for the User.
- h) The User and all people “manning” the display at the event shall wear the USIHC “Ask me about Icelandic Horses” badges provided with the booth.
- i) The User shall take photographs of the display prior to delivering it to the carrier for return shipment. The User shall keep these photographs until notified by the USIHC Promotion Committee Chair that the display was received and found to be in good condition. Should the User fail to take these photographs of the display prior to return shipping and the display is received in damaged condition, any expenses related to repair or replacement of the display or any part thereof shall be deducted from the User's deposit.

Use deposit:

The User shall provide a deposit of \$100 by check* or PayPal to the USIHC Treasurer (treasurer@icelandics.org) prior to the beginning of the Use Period. This amount will be held as a guarantee of performance of the terms of this agreement by the obligated person(s) and may be utilized by the USIHC to cover any damages incurred by the USIHC or the next user resulting from the failure of the User to perform the obligations set forth above. The deposit will be refunded upon the USIHC Treasurer's receipt of confirmation of delivery to the intended recipient (see above).

Shipping Costs:

- a) The USIHC will pay the required shipping costs of the display to the User and from the User to the next user, including shipping insurance in the amount of \$1200. A prepaid return shipping label for UPS Ground Service will be provided to the User for return shipping to the USIHC Promotion Committee Chair. The User shall follow all instructions provided with the Pre-Paid label.
- b) Shipping will be by UPS Ground Service. In the event the User wishes to use a different carrier or class for shipping, any costs in excess of the UPS Ground Service rate will be the obligation of the User.
- c) The equipment must be packed and transported/shipped at all times in the shipping case provided.

This form is to be completed by the User & submitted to the USIHC Promotion Committee Chair either via email to promotion@icelandics.org or by mail to: Juli Cole 109 Germanski Lane New Castle, PA 16102.

User (signature)

USIHC Promotion Committee Chair (signature)

*If paid by check, the deposit must be received by the USIHC Treasurer at least two weeks in advance to allow time for the check to clear before the event.